

HVTC GENERAL COMMITTEE MEETING
7.15 pm, Tuesday, 12th August 2025

Debbie's

Apologies: Kate Brownsword

Present: Marina Skinner (chair), Dennis Page, Chris McMillan, Ann Hayman, Mel Stoneham, Lex Grubner, Jim Cousins, Debbie Labett, Doc Watson, Leanne Asher, Emma Dobbie (minutes).

Minutes from previous meeting: Confirmed by the general committee

A warm welcome to Leanne and thank you to Jim for his years of service. Thanks to all that have stayed on the committee for the coming year.

Correspondence:

In: Ospri – TB Free.

Out: Card to Mary Rundle and family

Matters arising and action points:

- Hire of Clubrooms – draft agreement. No update
- Google Workspace – apply to google for account. No update
- Transfer HVTC data to GW. No update.
- HVTC Website review – looking at other TC websites. No update.
- Policy for individual PLB use on club trips. Dennis has briefed Bob Deller on GC's sentiment.
- Avalanche Receivers – offer to members Hills n Valleys. No takers for these.
- Draft constitution – Marina is still working on this update and will send to the GC. Marina feels the EOY, AGM, member invoice issues could be fixed by changing the wording around ratifying fee increases at the AGM.
- Health and Safety Issues and guidelines for leaders – No update.
- Walkie Talkie purchase – Now purchased and available in the gear room.
- Provide further feedback to Chriselda regarding van fares – see general business.
- Invoice PIC for sign in hall foyer, actioned.
- Marina told Derek that GC is fine with Friends of Belmont Regional Park coming to a club evening.
- Marina is finding it helpful to have Marilyn as the new SC convener. Discussion around google doc for Hosts for club night. Clarification required. Discussed a job list for cleaning ACTION: Marina

Environmental Issues:

Ospri 1080 aerial plan 2026 – forwarded to Derek. Chriselda would like this forwarded to HVTC-post. ACTION- Emma

GWRC email re volunteer pest control of Northern Akatarawa – forwarded to Derek

Safety Issues: None recorded

General Business:

Minibus:

- Great turn out for Saturday's minibus welcome event considering the bad weather
- Check list required for minibus ACTION: Doc/Mel
- Van/Leader handbook update including minibus fares ACTION: Chris
- Trip co-ordinator determines who has priority over a trip
- Minibus will not be used by non HVTC trips
- Subsidised minibus fare to Ruapehu discussed. Kate (absent this evening) emailed that she thought \$80 is a bit steep and suggests a fare of \$50. GC agrees that Ruapehu food restock, Ruapehu special work party and conservation work parties could have a possible subsidised half price rate. More discussion needed about whether tramping trips to Ruapehu would be set at 12c/km. To be finalised in September. ACTION: Chris
- ACTION: Ann will write up notes from this meeting for Transport sub-committee.

Constitution: as above

FMC:

- Invitation to Nick McBride re FMC for September GC meeting
- Marina spoke about her discussion with FMC executive officer Sophie Tucker. FMC is connecting with clubs to see if FMC is providing the services clubs want.

GWBN:

- Emma wanted to see if the GC was interested in helping GWBN with providing cleaning resources for huts and/or carrying these into the local huts. Both WTM and VUTC have offered to provide some money and help to get items to huts. Discussion on this but no decision made on funds being donated, however this could be added to trip list and contents carried in by HVTC members.

Ruapehu Committee Report: Taken as read.

Reports:

Trips report – Taken as read.

Financial report- That the cash book balance be noted and payments/transfers of \$78,843.75 be approved. ACTION: Jim and Leanne will write a report with costings for the Hills and Valleys.

Bank Changes:**Introduction:**

At our AGM held on 30 July 2025 two key changes were made to committee personnel. Firstly, Walter James (Jim) Cousins retired as Treasurer with Leanne Asher being appointed Treasurer in his place, and secondly John Leslie Smeith resigned as Transport Officer and is to be replaced by Kevin (Doc) Watson as Transport Officer responsible for oversight of the van and Melanie Alice Stoneham managing financial aspects of the role.

The following people and banking roles are to remain unchanged:

Marina Joy Skinner, President, remains as Account Holder, Signatory and Administrator.

John Edward Simes, Treasurer-Ruapehu, remains as Account Holder, Signatory and Administrator. Also, as Contact for Account 0534-0036501-03.

Katherine Brownsword, Vice-President Ruapehu, remains as Signatory and Authoriser.

The following banking changes are required:

Walter James Cousins, ex-treasurer, needs to be removed as Account Holder, and as Contact for Account 0534-0036501-00.

Leanne Asher, Treasurer, needs to be approved as Account Holder, Signatory and Administrator. Also, as Contact for Account 0534-0036501-00.

John Leslie Smeith needs to be removed as Account Holder and Authoriser. Also, as Contact for Account 0531-0410092-00.

Melanie Alice Stoneham, Member General Committee, needs to be approved as Account Holder and Authoriser. Also, as Contact for Account 0531-0410092-00.

Motion:

I move that the above changes to banking personnel be approved. Jim Cousins / Seconded Dennis Paige
All agreed.

Transport report – Mel is updating the fuel card account.

That the bank book balance be noted and payments of \$66,823.91 be approved.

AA membership was given by Toyota for 5 years. Check cover. ACTION: Mel

Membership report – No paper copies of reminders to be sent going forward, agreed by GC.

Marina would like to do some work on membership going forward.

Clubrooms and gear report – Taken as read.

Next meeting 7:15pm: 9th September, Emma's