

HVTC GENERAL COMMITTEE MEETING

Agenda

7.15 pm, Tuesday, 10 March 2026

Emma's

Apologies: Ann, Mel, Doreen, Leanne.

Present: Marina (chair), Dennis, Jim, Debbie, Doc, Lex, Kate, Chris, Emma (minutes).

Minutes from previous meeting: Confirmed by the general committee

Matters arising and action points:

- Hire of Clubrooms – draft agreement – no change
- Google Workspace – no change
- Transfer HVTC data to GW – no change
- HVTC Website review – Marina contacted Templebasin skifield webperson to discuss their website as it is designed by the same person that did MTC's
- Policy for individual PLB use on club trips – no change
- Health and Safety Issues and guidelines for leaders – no change
- Van/Leader handbook update including minibus fares – ACTION: Marina to check in with Ann re sub-committee
- Minibus – check list for drivers – no change
- Comparison hall rental fees – Leanne to email data to GC – no change
- Membership sub-committee launch – ACTION: Lex: Terms of reference to next meeting
- Membership data will be shared through Hills n Valleys - completed
- Actions and bylaws from new constitution – ACTION: Emma has started a checklist for this
- Marina, Leanne, Kate and John S meeting re Ruapehu delegation – no change
- Write up duties of clubroom booking officer – no change
- Insurance Liability – Mel to look at insurance policy

Correspondence:

In:

Out: Condolence card Paulette Meldrum's family

Safety Issues:

None raised.

Environmental Issues:

None raised.

General Business:

- Succession planning- President, Trip Co-ordinator, Secretary roles are available from 26/27 ACTION: Marina to put a general notice about new committee members in the HnV.
- Life membership – ACTION: Marina to put a notice in HnV for members to consider nominations.
- Wainuiomata High School emailed our info@ address in regard to a school trip to Totara Flats. Dennis invited William Warrender from WHS to club to further discuss. They talked about bushcraft courses, WHS joining as associate, FMC scholarships. Dennis thinks this is a good opportunity to create links with the school and possibly gain some membership.

- Postal box fee – ACTION: Leanne to monitor mail and arrange for electronic invoices with a view to not renewing postal box next year.

Ruapehu Committee Report:

February financial report – presented by Kate

Report attached

Marina encouraged RC to apply for a grant for the minibus for the restock.

Reports:

Trips report – Taken as read

Financial report- That the cash book balance for February be noted and payments/transfers of \$6757.65 be approved. Confirmed by general committee. ACTION: Marina to check with Leanne about spending thresholds.

Transport report - The payments/transfers of \$590.77 and the cash book balance are approved by the general committee. Confirmed by general committee.

It would be useful for items to be listed individually instead of grouping them.

ACTION: Mel to discuss with Leanne possibility of transport term deposit

Membership report – Taken as read

Clubrooms and gear report – Taken as read