

**Apologies:** Chriselda, Lex, Kate.

**Present:** Marina (chair), Leanne, Jim, Emma, Ann, Debbie, Doc, Doreen, Dennis, Mel

**Minutes from previous meeting:**

Within the transport report payments should read as \$321.39. This has been amended.

**Matters arising and action points:**

- Hire of Clubrooms – draft agreement – no update
- Google Workspace – apply to google for account – no update
- Transfer HVTC data to GW – no update
- HVTC Website review – Marina had a discussion with the Manawatu Tramping Club webmaster about their new website. They hired a NZ web designer who has designed other outdoor websites. They have an add on for lodge bookings as well. This designer enabled them onto google workspace as well.
- Policy for individual PLB use on club trips – no update
- Health and Safety Issues and guidelines for leaders – no update
- Van/Leader handbook update including minibus fares – no update. ACTION: Ann will email Chris and offer to help with this.
- Minibus – check list for drivers – no update
- Comparison hall rental fees – Leanne has looked up some community hall charges. They seem similar to what we are charging. Tonga Youth group is now renting on a Friday evening. Leanne recommends increasing the charges when the next budget is done. Action: Leanne will email data to GC.
- Membership sub-committee launch – no update, Lex away
- Membership data will be shared through Hills n Valleys
- Thank Jackie for stamp donations – done
- Ōrongorongo Valley DOC mailing list - done
- New constitution to Jan for HVTC website - done
- Actions and bylaws from new constitution – next meeting
- Marina, Leanne, Kate and John S meeting re Ruapehu delegation – next meeting
- Write up duties of clubroom booking officer – next meeting

**Correspondence:**

In:

GWBN update

EcoFx Possum eradication update

Out:

Renewal of Forest and Bird subs

**Safety Issues:**

Dennis to get some updates from people involved in Kaweka/ Nelson Lakes incident

Dennis raised the issue of how we could better support new leaders on multiday tramps.

**Environmental Issues:**

John Simes has organised a date for pinus contorta in March

Ava park will go on the trip card in March – leader required

**General Business:**

- Insurance liability – discussion around whether liability should be admitted or not. ACTION: Mel will have a look at our minibus insurance policy.
- Driver safety – Minibus. Mel will have a look at the disputes resolution in the Constitution and use this as a foundation to draft principles and a process for suspending or removing drivers from our registered driver list. Once approved, this can be added to our bylaws.

**Ruapehu Committee Report:** No report

**Reports:**

Trips report – Good stats. Need leaders for the FMC and GWBN incentives

Financial report- That the cash book balance for December be noted and payments/transfers of \$182.67 be approved. Confirmed by general committee.

That the cash book balance for January be noted and payments/transfers of \$66.31 be approved. Confirmed by general committee.

Transport report – The payments/transfers for December 2025 of \$87.39 and the cash book balance are approved by the general committee. Confirmed by general committee.

The payments/transfers for January 2026 of \$177.82 and the cash book balance are approved by the general committee. Confirmed by general committee.

Membership report – No change in membership.

Clubrooms and gear report – No club maintenance over the Xmas break.

**Next meeting:** March 10<sup>th</sup> at Emma's