

**HVTC GENERAL COMMITTEE MEETING  
7.15 pm, Tuesday, 11 November 2025**

**Ann's**

**Apologies:** Debbie Labett, Mel Stoneham, Chris McMillan, Kate Brownsword

**Present:** Marina (chair), Lex, Doc, Jim, Doreen, Leanne, Dennis, Ann and Emma (minutes)

**Minutes from previous meeting:** Confirmed by the general committee

**Matters arising and action points:**

- Hire of Clubrooms – draft agreement - ongoing
- Google Workspace – apply to google for account - ongoing
- Transfer HVTC data to GW - ongoing
- HVTC Website review – looking at other TC websites - ongoing
- Policy for individual PLB use on club trips - ongoing
- Health and Safety Issues and guidelines for leaders - ongoing
- Van/Leader handbook update including minibus fares - ongoing
- Minibus – check list for drivers - ongoing
- AA membership cover check – Mel has confirmed this is covered
- New jumper leads recommendation – Lex and Doc decided on a jumper pack, Lex has donated this to the club. Many thanks Lex.
- Collation of trip data to share with GC – Doreen has collated this, see membership report
- Comparison hall rental fees – Leanne has been collecting data and will put into a spreadsheet for Dec
- Report GC decision to FB sub-committee - done

**Correspondence:**

In: New president of Kaumatua has contacted Marina for an informal catch up

Out:

**Safety Issues:**

- Dennis emailed that the club SAR group need to have a debrief first about the safety issues that arose over the past month. Dennis will then report back their findings to the committee.
- Comment by club member to guest speaker – discussion about club ethics and expectations

**Environmental Issues:**

Marina would like the Environmental focus to be over a month next year instead of a weekend, this way members can participate in more than one activity.

**General Business:**

- EGM is set for 19 November
- Terms of reference for Membership sub-committee launch sent out by Lex today as a starting point. Added to action list.
- Dennis said his term on the FMC Trust came to an end unexpectedly on 31 Oct
- Ex-officio roles to be acknowledged. Action- Emma

- Thanks to Jackie West for her donation of stamps to the club.

**Ruapehu Committee Report:**

No report this month. Marina to discuss with Kate providing regular financial reports to the GC

**Reports:**

Trips report – Taken as read

Financial report- That the cash book balance be noted and payments/transfers of \$521.50 be approved. Confirmed by general committee.

Transport report – The payments/transfers of \$362.06 are approved by the general committee, and the cash book balance is to be checked. ACTION- Emma to follow up with Mel.

Membership report – An error in member numbers has been found in the Membership Report - 2024/25 Annual Report. This will need to be acknowledged at the next AGM and Annual Report 25/26.

Doreen shared stats that she has been keeping about individuals doing trips. General consensus is that this should be seen by members through Hills and Valleys.

Clubrooms and gear report – Taken as read

**Next meeting:** Tuesday 9 December – Marina's