

# Hutt Valley Tramping Club

## Ruapehu Lodge

### Information 2024

Ruapehu Lodge phone number: 07 892 3717

#### LODGE FEES

<b>Standard rate per night</b>	<b>Adult</b>	<b>Student</b>
Member	\$55.00	\$45.00
Non-member	\$80.00	\$70.00
<b>STAY HOME IF YOU FEEL UNWELL. YOU CAN REBOOK.</b>		
<b>Summer Rate</b>	\$40.00 per night <i>Friday 1 November 2024 to Monday 2 June 2025</i>	
<b>Pre-Schoolers</b>	Half the applicable student rate. <i>Bookings and rates for babies at Booking Officer's discretion</i>	
<b>Special Groups, School Parties</b>	Rate negotiable. <i>Please contact the Booking Officer</i>	
<b>Lockers - Annual hire</b>	<b>Boot locker</b>	<b>Ski locker</b>
	\$30.00	\$30.00
	<i>Please contact Brendan Quirke 021 205 5662</i>	

#### RUAPEHU EVENTS

<b>In</b>	<b>Out</b>	<b>Event</b>	
Mon 08 July	Fri 12 July	July School Holiday week 1	<i>Contact Booking Officer (Sheldon Bruce) 027 451 0415</i>
Mon 15 July	Fri 19 July	July School Holiday week 2	<i>Contact Booking Officer (Sheldon Bruce) 027 451 0415</i>
Mon 26 Aug	Fri 30 Aug	Club Week 1	<i>Contact Booking Officer (Sheldon Bruce) 027 451 0415</i>
Mon 02 Sept	Fri 06 Sept	Club Week 2 (Vets and allcomers)	<i>Contact Rachel Bruce 027486 8961</i>
Mon 09 Sept	Fri 13 Sept	Club Week 3	<i>Contact Booking Officer (Sheldon Bruce) 027 451 0415</i>
Fri 13 Sept	Sun 15 Sept	75 <sup>th</sup> dinner at the lodge	<i>Contact Kate Brownsword 027 562 0177</i>
Fri 20 Sept	Sun 22 Sept	Uni students and young professionals' weekend	<i>Contact Abigail Brownsword 027 431 7737 (text please)</i>
Mon 30 Sept	Fri 04 Oct	October School Holiday week 1	<i>Contact Booking Officer (Sheldon Bruce) 027 451 0415</i>
Mon 07 Oct	Fri 11 Oct	October School Holiday week 2	<i>Contact Booking Officer (Sheldon Bruce) 027 451 0415</i>

## BOOKING AND PAYMENT PROCESS

**Booking** is essential and can only be done by contacting the **Booking Officer** Sheldon Bruce by

- Email to [Ruapehub bookings@hvtc.org.nz](mailto:Ruapehub bookings@hvtc.org.nz), or
- Phone to 027 451 0415 and leave a message if there is no reply.

If within 48 hours of planned occupancy it is essential that phone contact is made to confirm space is available.

**Payment** : Pay promptly by Direct Credit to the Hutt Valley Tramping Club Ruapehu Account (this is different to the HVTC general account where your subs are paid)

HVTC RUAPEHU bank account **030543 0036501 03**. Add who and date of stay in the detail lines. If for a group, provide names and their night(s) of occupancy by email to [Ruapehub bookings@hvtc.org.nz](mailto:Ruapehub bookings@hvtc.org.nz).

On arriving at the lodge, fill out the Lodge Visitors Register (a red ring binder folder) and update it as your stay progresses. This register provides the information needed to track occupancy (which can vary from bookings) and payments and so is a key part of our financial procedure.

**Please note** this document must be filled out for each night prior to retiring, as it is a key document in case of emergency. **This is a Health and Safety requirement.**

## BOOKING AND PAYMENT RULES

Occupation of the Lodge without prior booking is not permitted.

Bookings to be made on a nightly basis. Each night booked covers a 24 hour period from 5pm on the night booked to 5pm the next day.

It is the responsibility of the person making a booking to inform the Booking Officer of any alterations to that booking.

- Bookings are transferable.
- Payments to be made within 48 hours of the completion of a trip.
- Children (under 16) must be accompanied by a guardian (at a ratio not exceeding 4:1).
- Members' children turning 16 years who have left school will be charged as adult non-members if not yet members in their own right.
- Only full-time school and tertiary students qualify for the student rate.
- For the two October school holiday weeks bookings for club members open six weeks prior to the start of the trip and four weeks prior for non-members.
- If a booking is cancelled within three days of a trip and that cancellation has prevented other people from staying at the lodge, a cancellation fee may apply. That fee will not exceed 20% of the original booking cost.
- Note that summer rates apply from Friday 1 November 2024 to Monday 2 June 2025 inclusive.

## RUAPEHU COMMITTEE MEMBERS (AS AT JUNE 2024)

<i>Kate Brownsword</i>	<i>027 562 0177</i>	<i>Vice President Ruapehu</i>
------------------------	---------------------	-------------------------------

<i>David Biegel</i>	<i>027 510 7482</i>	
---------------------	---------------------	--

<i>Sheldon Bruce</i>	<i>027 451 0415</i>	<i>Booking Officer</i>
----------------------	---------------------	------------------------

<i>Ian McIlraith</i>	<i>04 475 8458</i>	<i>Maintenance and Club Captain</i>
----------------------	--------------------	-------------------------------------

<i>Bruce Miller</i>	<i>027 563 5966</i>	<i>Secretary</i>
---------------------	---------------------	------------------

<i>Alison Newbald</i>	<i>027 451 2587</i>	
-----------------------	---------------------	--

<i>Brendan Quirke</i>	<i>021 205 5662</i>	<i>Locker Enquiries</i>
-----------------------	---------------------	-------------------------

<i>John Simes</i>	<i>027 464 1824</i>	<i>Treasurer</i>
-------------------	---------------------	------------------

<i>Robert Thompson</i>	<i>022 5348 235</i>	
------------------------	---------------------	--

## CLOTHING AND EQUIPMENT TO BRING TO THE LODGE

*Lodge users should bring clothing and equipment to suit their chosen activity.*

*The following are the basic items that are likely to be required:*

<input type="checkbox"/> Pack	<input type="checkbox"/> Parka	<input type="checkbox"/> Towel & Toilet Gear
<input type="checkbox"/> Over Trousers	<input type="checkbox"/> Hat & Mittens	<input type="checkbox"/> Locker Key
<input type="checkbox"/> Torch	<input type="checkbox"/> Sleeping Bag	<input type="checkbox"/> Sun Protection for Eyes & Skin & Lips
<input type="checkbox"/> Warm Clothing	<input type="checkbox"/> Pillow Slip	<input type="checkbox"/> Tramping/Climbing Boots
<input type="checkbox"/> Spare Clothing	A change of lighter clothing & a pair of shoes/slippers for inside wear	

**INDOOR SHOES –** BOOTS CANNOT BE WORN ANYWHERE INDOORS, apart from the foyer; therefore, those staying in the Lodge MUST bring indoor shoes or slippers.

**PILLOW SLIPS –** Those staying in the Lodge MUST bring pillow slips or they may not be allowed to use the Lodge pillows.

## FOOD TO BRING TO THE LODGE

*Lodge users should bring the following food items:*

### ***Pooled food to be put in the kitchen on arrival***

- Fresh or UHT milk (if desired). Powdered milk is provided.
- Bread for breakfasts and lunches. We suggest half a loaf per person per day.
- Vegetables for evening meals. We suggest two portions of vegetables per person per day.

Sufficient bread and vegetables should be supplied to suit the length of the stay.

On Club week trips the trip leader may request specific vegetables to be brought to suit the trip menu.

### ***Personal food (optional)***

- Fruit.
- Nibble/happy hour.
- Beverages.

Tea, instant coffee, milo and raro are supplied.

## HOW THE FOOD SYSTEM WORKS

### ***Food Range***

An extensive range of food items is supplied at the Ruapehu Lodge including:

- Meat (roasts, mince, sausages, bacon, chicken).
- Spreads, condiments.
- Dry goods (milk powder, flour, pasta, rice, sugar, etc.).
- Tinned food (fruit, corn, spaghetti, baked beans, fish).
- Tea, instant coffee, milo, raro.
- Crackers, sweet biscuits.
- Eggs, cheese, butter/margarine.
- Breakfast cereal, porridge oats.

### ***Menus***

A menu folder containing a dozen simple main course and dessert recipes is located on top of the fridge to aid meal preparation.

### ***Food Purchase and Delivery***

Food for the ski season is purchased off the mountain. The bulk of the supplies are stocked prior to the snow falling. Supplementary food deliveries are organised during the season.

### ***Restocking***

When the club supplies are found to be low during a trip please call the Food Officer, Kate Brownsword, 027 562 0177.

## LODGE HYGIENE

### **Food Safety**

Please encourage all members of your family or group to follow these procedures, they are designed to keep us all safe when eating at the lodge.

**Food produced in our kitchen may well include common allergens including sulphites, cereals containing gluten (e.g. wheat), shellfish, eggs, fish, milk, peanuts, soybeans, sesame seeds, tree nuts and lupin. Please let us know if you are allergic to any of these items.**

### **Food hygiene**

- Wash your hands on entering the kitchen and \*before handling food \*after coughing or sneezing \*after using the toilet \*after using your phone \*after taking out rubbish/recycling \*after touching something you think is dirty \*before eating!
- Don't handle food if you are sick.
- Separate raw and cooked food to prevent transferring bugs. Always wash anything after it has touched raw poultry and meat. Wash fruit and vegetables before preparing, cooking and/or eating.
- Write down the food prepared in the kitchen each day in the Food Folder. You can just note the page of the recipe, eg scones from Edmonds Cookbook page 36.
- Higher risks foods (e.g. meat, poultry, rice) need to be thoroughly cooked. You can check the temperature with the thermometer provided in the kitchen.

### **Leftovers**

Store leftovers in the fridge covered and clearly labelled with the date it was made. Reheat leftovers until they are steaming or sizzling (at least 75 °C). Do not reheat more than once. If in doubt, throw it out.

### **Cleaning**

- Kitchen benches, table, stainless steel benches and chopping boards should be cleaned with clean hot soapy water after each meal. Kitchen benches, tables and stainless-steel benches should also be cleaned with Spray n Wipe.
- Sweep kitchen floor and clean around the bin area at the end of each day. Change tea towels and sponges regularly.

### **Records**

Record the temperature of food in both fridges twice weekly. Check that food in the freezer is still frozen on days that the lodge is occupied.

## OTHER IMPORTANT INFORMATION

LODGE CUSTODIANS – At least one person competent in the operation of the Lodge should be present when a non-member group is staying. That person should preferably be a club member.

A minimum of two people must stay to warrant opening the Lodge and one must be competent in the operation of the Lodge.

### **INDIVIDUALS UNDER THE AGE OF 16 YEARS**

Must be accompanied at the lodge by a parent or guardian or other nominated adult (other than the Trip Leader).

The Trip Leader must agree to the presence of an under-age individual accompanied by an adult other than their parent or guardian.

LODGE DUTIES – Those staying at the Lodge may be assigned duties by the Leader.

NO SMOKING PLEASE – The Lodge is a smoke free building.

WATER – The Lodge water supply is rainwater collected from the roof and stored in a tank. It cannot be taken for granted. If all the water is used the Lodge will have to be closed down. During winter, use water sparingly as it is used faster than it collects.

### **Help to conserve water and energy**

Turn off taps when not in use (e.g. during brushing teeth) and using the sink plug (e.g. while rinsing dishes).

Keep showers brief.

Do not flush the toilets unnecessarily.

The lodge is heated to a reasonable standard considering the environment. Please dress accordingly rather than attempting to overheat the lodge. Woollens and pyjamas are recommended.

When there is no leader, please contribute to running the trip (dishes, cleaning, cooking etc.)

## **FIRE RISK**

Fire is the greatest hazard in the Ruapehu Lodge. There is no fire service, no suitable water for combating the fire and afterwards, possibly no shelter.

- Be familiar with the location and operation of the fire extinguishers. Keep all exits clear. Keep a set of warm clothing, outdoor footwear and a torch by your bunk.
- Familiarise yourself with the fire exits.

Please co-operate with any fire drills, they are compulsory

## **TRIP LEADER AND CUSTODIAN RESPONSIBILITIES**

*It is recommended each trip should have a nominated leader.*

- Leaders' responsibilities include ensuring the Lodge Visitors Register is filled out so that we can ensure all Lodge fees are duly paid.
- Ensure compliance with the NO BOOTS INDOORS and use of personal pillow slips.
- Safety requirements such as the appointing of fire wardens and ensuring that fire exits are unlocked and clear of snow also need to be attended to.
- Ensure the records are complete in the Food Folder including fridge temperatures, checking the freezers are working, and recording what meals have been prepared each day.
- Making sure that the log book is written up for each trip. This is sometimes neglected. This becomes an important record of activities at the Lodge. Include all names and give a brief account of activities and weather.
- Leaders should also remind their fellow Lodge guests that they should pay their Lodge fees promptly upon their return.
- Of course, leaders can delegate any or all of these duties, as well as the general running of the Lodge and ensuring that it is correctly closed down upon departure. Leadership need not be an onerous duty, and no one should be worried if asked to perform it.
- Make sure new members are adequately equipped and are guided to the Lodge.
- Provide your party with a brief run down on how the Lodge runs and other general housekeeping issues (i.e. duty roster, hygiene, safety issues, water conservation etc. as relevant to particular group).
- Be familiar with the water, power and fire alarm systems. Do not allow unauthorised people to tamper with these facilities.
- Check duties are carried out.
- If considered necessary, arrange for the Lodge to be locked when vacant during the day. Ensure trip members know the combination for the front door lock.

Leave the Lodge clean and secure. Close down the Lodge according to the SERVICES OPERATING INSTRUCTIONS manual, unless advised otherwise by the Booking Officer.

- Check the food stock and forward requirements to the Food Officer.



## **MOUNTAIN INFORMATION**

The lifts and other facilities at Whakapapa are operated by Ruapehu Alpine Lifts

Ruapehu Alpine Lifts – 07 808 6151

Go to [www.whakapapa.com](http://www.whakapapa.com) to buy passes, rentals and lessons.

## ACCESS TO HVTC RUAPEHU LODGE

There are several possible routes to the Lodge, however the preferred route will depend on the time of year along with the snow and weather conditions at the time. Be cautious, the routes detailed are not necessarily well defined and do not have route markers.

It is preferable to travel to the Lodge in groups and particularly with others who know the way. If unsure or in adverse conditions, then follow the routes as described below. If you believe others may be already at the lodge then phone the lodge before setting out to advise them of your intentions (Ph. 07 892 3717)

Be particularly aware of icy conditions and that avalanche conditions on Route 3 can be hazardous, be aware also that bluffs at the bottom of Tennents Gully can be further hazard particularly at night or in poor visibility.

1

**Summer/Winter** – from the top lift station of the Rangatira Express Lift walk across to the low saddle and follow the track-way down into the head of Tennents Gully. (Caution watch out for icy conditions in winter). Note the Rangatira Lift is only available for those on foot and carrying large packs after 4:00pm, during normal operating hours passengers must be wearing skies or snowboards.

At the yellow snow-making machine turn up the hill and walk up and around the Tararua Tramping Club Lodge, then follow down the gully to the HVTC Lodge.

2

**Winter** – when track conditions into Tennents Gully (Route 1 above) may be too icy this alternative may be safer. However, it is also prone to ice at times.

From the top station of the Rangatira Express Lift proceed up Hutt Flat to a point opposite the second Ruapehu Ski Club Lodge, via right and walk up the side of the valley to a small saddle above Tennents Gully. Cross over and follow a track on the other side that sidles across the slope towards the Tararua Tramping Club Lodge, circle around the lodge and down the gully to the HVTC Lodge.

3

**Winter** – when the Rangatira Express Lift is not operating. Follow the track-way/ski trail starting from behind Lorenzo's Cafeteria up the hill as it follows the lift line to a point just above the transformer located at the base of pylons 5. Turn right and head across to the bottom of Tennents Gully, follow the ski trail up Tennents Gully to a point above and around the Tararua Lodge then back down to HVTC Lodge.

4

**Summer** – when the Rangatira Express Lift is not operating. Follow the track as per Route 3 above across and into the bottom of Tennents Gully, then follow up a narrow track which sidles up the western side of Tennents Gully onto the ridge line then proceed directly up to the HVTC Lodge.

5

**Summer** – when the Rangatira Express Lift is operating. Follow the track as per Route 1 above across and into the top of Tennents Gully but instead of travelling up and around the Tararua Lodge, follow up a narrow track which starts near the yellow snow making machine and sidles up western side of Tennents Gully onto the ridge line the proceed directly down to the HVTC Lodge.

6

**Summer/Winter** – with the development of a ski trail in the lower section of Tennents Gully an alternative route to the lodge is possible. Note however that in winter the top section of this route, particularly it enters the upper section of Tennents Gully, can be icy.

**Note: when walking up the ski trails Routes 3 and 6, during normal operating hours particular care will be required to avoid collision with fast moving skiers and boarders. Stay on the edge of the groomed trails.**

